



## Professional Development Committee

### **Purpose:**

To strengthen members' knowledge in specific HR areas, including management, practice, selection and placement, training and development, compensation and benefits, employee and labor relations, recruitment, safety and security so that members are provided with education and resources to positively impact their employers organizations.

To provide a formal opportunity for members to assemble and exchange information of mutual professional interest.

To support, encourage, and assist members in achieving and maintaining HR certification.

### **Goals & Objectives:**

- Planning, designing, and implementing monthly breakfast programs, professional development conferences, certification prep courses, and other educational events.
- Screening and selecting speakers who are qualified to present on educational topics. Coordinate all necessary speaker arrangements, including travel, lodging, facilities, equipment, obtaining presentation materials, and setup.
- Submitting for HRCI and SHRM pre-approved recertification credits for all educational programs offered by the Chapter.
- Providing Chapter members with resources for employee assistance, such as vendors and applicable non-profit programs.
- Soliciting feedback from Chapter members regarding their educational needs and interests, and developing an educational plan that meets those needs.
- Administering the Chapter certification prep courses for members and non-members seeking HR certification.
- Communicate and encourage the importance of certification from either SHRM or HRCI, the process and requirements for certification and recertification, and recognize members with both new and continued certification status.