**Lancaster SHRM Member Scholarship Application**

Thank you for your interest in the 2020 Lancaster SHRM Member Scholarship Program. Please read this application carefully and follow all instructions. ***Applications must be received or postmarked by April 3, 2020 to be considered for this award.***

Eligibility:

Scholarships will be awarded on an annual basis. Only individuals who hold a Professional or General membership with the Lancaster SHRM are eligible to apply for this award. Applicants must be working at least 30 hours per week in a human resources capacity and must be actively pursuing either an undergraduate or graduate college degree in an HR-related field through an accredited institution of higher learning. Full-time, part-time, online and distance learning programs are acceptable. Scholarships are for college degree programs only and may not be used to attend professional development seminars or workshops. These scholarships are not a one-time award. Previous applicants and past scholarship recipients are eligible to re-apply. A budgeted scholarship of $1500 will be awarded. If there are numerous high-quality applicants, the committee may award more than one scholarship and vary the award amount.

Selection:

Applicants will be evaluated according to the following criteria:

1. A written essay about why you are pursuing a college degree and how it will enhance your career
2. Demonstrated leadership abilities
3. Involvement in Lancaster SHRM
4. Volunteer and community service
5. Work experience and progression in HR
6. College or university acceptance or enrollment
7. Letters of recommendation

Please note: Applications will not be returned, and all decisions are final.

Timeline:

Applications must be received or postmarked no later than April 3, 2020. All applicants will be notified of their standing by phone or in writing no later than May 1, 2020.

How to Apply:

Submit completed application and requested documentation to

Lancaster SHRM

Scholarship Application Submission

PO Box 8244

Lancaster PA 17604-8244

Or email to [scholarship@lancastershrm.org](mailto:scholarship@lancastershrm.org)

**MEMBER SCHOLARSHIP APPLICATION**

**Applicant Information**

|  |  |
| --- | --- |
| Full Name: |  |
| Home Street Address: |  |
| Home City, State Zip |  |
| Home Telephone Number: |  |
| Mobile Telephone Number: |  |
| Email Address: |  |
| Company: |  |
| Position/Title: |  |
| Business Telephone Number: |  |
| Hours Worked/Week: |  |
| Name of College or University: |  |
| Anticipated Graduation Date: |  |
| Length of LSHRM Membership (yrs.): | ○ 0-2 ○ 2-5 ○ 5-10 ○ 10+ |
| I have received a past Lancaster SHRM Academic Scholarship Award: | ○ No ○ Yes (If yes, which year(s)? \_\_\_\_\_\_\_\_\_\_\_ ) |

**Submit the following documents with this application. *All documents must be received or postmarked by the due date to be considered.***

1. Essay

Write a brief essay in your own words about why you are seeking a college degree and how it will enhance your career. Please include how this scholarship will assist your educational goals. (Please limit to 600 Words.)

1. Leadership

Write a brief description that shows where you have demonstrated your leadership abilities. Provide examples of your roles and the impact you made. (Please limit to 300 Words.)

1. Involvement with Lancaster SHRM

Provide detail showing your involvement and leadership within the Lancaster SHRM. (Please limit to 300 Words.)

1. Volunteer and Community Service Activities:

List those organizations where you have volunteered and have shown commitment (service hours, leadership roles, etc.). (Please limit to 300 Words.)

1. Work Experience and Progression in HR

Attach a current resume to show your HR involvement.

1. College/University Acceptance or Enrollment Document:

Provide a document confirming your acceptance or enrollment in an approved program at an accredited college or university.

1. Recommendations:

Provide two letters from professionals describing qualities such as leadership, service, accomplishments and your potential for professional growth. You may forward letters to [scholarship@lancastershrm.org](mailto:scholarship@lancastershrm.org), with Lancaster SHRM Member Scholarship in the Subject field.

Signature: In submitting this application, I certify that the information provided is complete and accurate to the best of my knowledge. I agree to provide proof of information provided with this application, if requested. Falsification of information may result in termination of any scholarship awarded including an obligation to repay all funds disbursed. Once submitted, this application becomes the property of Lancaster SHRM.

I agree to the above terms:

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Lancaster SHRM Member Signature

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date

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